



# St. Michael Catholic School

Shaping disciples of

spiritual, academic and  
social growth within each child

Mission

Jesus by igniting the

October 12, 2017

Room B111 6:30-8 PM

Attendance: Neal Hauser, Dale Pavek, Laurie Maxwell, Dave Loberg, Dave Hoen, Steph Miller, Anita Drentlaw, Molli O'Halloran, Shelly Hayes

Ad Hoc: Ashley Greywitt, Marketing and Communications Director and Laurie Johannes, Teacher

- I. Prayer (All) 2 min
- II. Approval of Agenda (Neal) 2 min
- III. Approval of Minutes (Neal) 2 min
- IV. Parish Council Update (Shelly) 5 min
  - a) Favorable financial forecast
  - b) Parish Council Retreat planning
  - c) Parish Council is reading one of Pope Francis' books for book club discussion
- V. Parish Update (Fr. Tom) 5 min
  - a) Father Tom was unable to attend
- VI. Fall Open House/Website Updates (Ashley) 20 min
  - 1) Fall Open House
    - a) Might have to move date from 10/12/17 to 10/19/17 because Father Tom will be in Italy on 10/12/17. Open House will be immediately after 10:30 Mass.
    - b) Tours will start at main entrance of school, and end in gym where the Teddy Bear Band will be performing.
    - c) Raffle for a free semester of tuition. Hoping to draw a larger crowd than standard evening Open House.
    - d) Need SAC's help to volunteer with serving food (hot dogs) and helping with raffle.
  - 2) Website
    - a) Chose SPC. Local company located in North Metro, and recommended by CSCOE.
    - b) Will continue to work with us as our site needs change, which will save us time and money.
    - c) Using CSCOE grant to pay for the contract.
    - d) Ashley to be trained in website management.
    - e) Will revamp both the Church and School websites.
    - f) SPC can start five days after contract is signed, and will take approximately eight weeks to complete.
- VII. Resource Teacher Sharing (Laurie J.) 20 min

- a). Laurie Johannes provided an overview of her role
  - b) Working with accelerated readers and doing STEM work for accelerated students in grades K-4. Qualify for accelerated by scoring  $\geq 96$  on NEWA test.
  - c) Also supporting Title kids and kids with ISP's.
- VIII. Principal's Report (Laurie) 15 min
- a. Top 20 Parent Night Update was not well attended, but still a great evening.
  - b. Community Fest Update - Good for us to have a presence there even though we don't generate a lot of new leads.
  - c. Marathon Family Fun Night Update was well attended, and the balloon lady was a huge success.
  - d. Pre-School Summer Expansion Committee - If any SAC members are passionate about joining we should contact Mrs. Maxwell.
  - e. Mrs. Maxwell is going to have Gail Dorn speak to Parish Council and SAC. Still confirming date. Will either be on 11/9 or 11/30.
- IX. Tuition Discussion (Neal) 10 min
- a) Started a discussion about rolling misc student fees (technology, Chromebook etc) into tuition, so that parents aren't continually getting hit with additional fees throughout the year, and can budget accordingly. Will get small group together to discuss. Group will include Mrs. Maxwell and Anita Drentlaw.
  - b) Discussion about discount for second child. Needs to be brought up to Nathan.
  - c) Future fund-a-need contributions (Gala) should go towards tuition assistance fund. Zero balance on current tuition assistance fund.
- X. Peanut/Nut Allergy & Oils/Difusior Discussion (Laurie) 10 min
- 1) Peanut/Nut Allergy
    - a) Faith Formation classes are using our classrooms. Concern if we need to formally become peanut free in the classrooms.
    - b) Determined that since the new snack list is nut free, we essentially already are peanut free except for teacher's personal snack. Mrs. Maxwell will remind teachers that Faith Formation students may have allergies.
    - c) Students can still have peanuts in cafeteria and given the amount of people that utilize the gym for various activities, we can't claim that to be peanut free.
  - 2) Diffusers
    - a) Some teachers have Essential Oils and Diffusers in their classrooms. Concern for students with allergies.
    - b) Mrs. Maxwell asked if SAC would recommend that teachers not have oils/diffusers in their classrooms. SAC agreed to table the discussion until more concerns are raised.
- XI. No December SAC Meeting (Neal) 2 min
- XII. Issues List Prioritize and discuss time-permitting
- a. No new issues identified
- XIII. Closing Prayer (Fr. Tom)

SAC Goals:

A. Support Top School Initiatives

- Top 20

- Enrollment

B. SAC Bylaws Review and Development

Next meeting is November 9<sup>th</sup> @ 6:30 room B 111