

LANGUAGE AND LITERACY DEVELOPMENT OUTCOMES

PRESCHOOL AND KINDERGARTEN PREP

1. Listening

- A. Understand non-verbal and verbal cues
- B. Listen with understanding to stories, directions, and conversations
- C. Follow directions that involve a two or three-step sequence of actions
- D. Listen to and recognize different sounds in rhymes and familiar words

2. Speaking

- A. Communicate needs, wants, or thoughts through non-verbal gestures, actions, expressions, and/or words
- B. Communicate information using home language and/or English
- C. Speak clearly enough to be understood in home language and/or English
- D. Use language for a variety of purposes
- E. Use increasingly complex and varied vocabulary and language
- F. Initiate, ask questions, and respond in conversation with others

3. Emergent Reading

- A. Initiate stories and respond to stories told or read aloud
- B. Represent stories told or read aloud through various media or during play
- C. Guess what will happen next in a story using pictures as a guide
- D. Retell information from a story
- E. Show beginning understanding of concepts about print
- F. Recognize and name some letters of the alphabet, especially those in own name
- G. Begin to associate sounds with words or letters

4. Emergent Writing

- A. Understand that writing is a way of communicating
- B. Use scribbles, shapes, pictures, or dictation to represent thoughts or ideas
- C. Engage in writing using letter-like symbols to make letters or words
- D. Begin to copy or write own name

LANGUAGE ARTS OUTCOMES

KINDERGARTEN

I. Reading and Literature

1. Word Recognition, Analysis and Fluency

- a. Understand the phonemes of the English language by seeing, hearing, saying and writing the basic sounds.
- b. Match sounds to appropriate letters, say the common sounds of most letters
- c. Identify and name uppercase and lowercase letters of the alphabet.
- d. Identify beginning and ending consonant sounds in single-syllable words.
- e. Identify, produce and say rhyming words in response to an oral prompt.

2. Vocabulary Expansion

- a. Use words to describe and name people, places, and things.
- b. Use words to describe location, size, color, shape and direction.
- c. Use words to describe actions.
- d. Use context to predict and infer word meanings.
- e. Learn new words through explicit instruction.

3. Comprehension

- a. Articulate answers about narrative and informational text.
- b. Predict outcomes from illustrations and story content.
- c. Write or illustrate a response that demonstrates comprehension.
- d. Relate texts to prior knowledge and experiences.

4. Literature

- a. Interpret meaning of texts representing a variety of genres (poetry, folk tales, drama, fantasy, realistic fiction, informational texts).
- b. Identify main characters and story events and actions.
- c. Recall familiar stories using beginning, middle and end.
- d. Compare and contrast literature, using details from the story to make personal connections.

II. Writing

5. Types of Writing

- a. Recall and write the basic sounds (phonemes) of the English language.
- b. Reproduce and create consonant-vowel-consonant words.
- c. Identify and name uppercase and lowercase letters of the alphabet.
- d. Identify beginning consonant sounds and ending sounds in single-syllable words.

6. Elements of Composition

- a. Demonstrate an understanding of printed text as a written language.
- b. Retell a story, draw a relevant picture and label the picture.

7. Spelling, Grammar and Usage

- a. Use upper case letters to begin sentences and periods to end sentences.
- b. Use knowledge of basic phonics to spell.

8. Research

- a. Review and recall variety of non-fiction material.

9. Handwriting and Word Processing

- a. Produce and correctly form uppercase and lowercase letters of the alphabet
- b. Produce and correctly form numbers from zero through nine.
- c. Write left to right and top to bottom.

III. Speaking, Listening and Viewing

10. Speaking and Listening

- a. Participate in conversation and formal discussions.
- b. Understand and follow two-step directions.
- c. Interpret the meaning of messages.
- d. Communicate needs, feelings and ideas to peers and adults.
- e. Recite and respond to poems, rhymes and songs.

11. Viewing

- a. Apply left to right and top to bottom reading skills.
- b. Demonstrate sequential order from front to back when reading.
- c. Demonstrate book-handling skills.

LANGUAGE ARTS OUTCOMES

FIRST GRADE

- 1. Understand and apply knowledge of sounds with accuracy and emerging fluency.**
 - A. See, hear, say and write letters that correspond with the demonstrated common sounds.
 - B. Divide spoken and written words into syllables
 - C. Apply letter sounds, word patterns, and parts of compound words to decode unfamiliar words.
 - D. Generate rhyming words.
 - E. Read high-frequency words.
 - F. Read grade-appropriate text with accuracy and emerging fluency.

- 2. Develop and expand reading, listening and speaking vocabularies.**
 - A. Discover new words through instruction and independent reading.
 - B. Apply descriptive words when speaking of people, places, things, actions and events.
 - C. Identify and generate antonyms and synonyms.
 - D. Predict and infer word meanings using context.

- 3. Engage in a variety of comprehension strategies to understand meaning of texts.**
 - A. Demonstrate comprehension by asking and answering questions.
 - B. Apply prior knowledge to prepare for reading.
 - C. Predict using story illustrations.
 - D. Infer to draw and support conclusions.
 - E. Produce a written response to demonstrate comprehension.

- 4. Read, understand, and respond to a variety of fiction, poetic and nonfiction texts.**
 - A. Compare texts representing a variety of genres.
 - B. Identify and describe main characters, setting and sequence of story events.
 - C. Respond to text by making connections.
 - D. Retell familiar stories using a beginning, middle and ending.

- 5. Compose various pieces of writing.**
 - A. Write in a variety of modes to express meaning, including:
 - i. Narrative
 - ii. Informative
 - iii. Poetic
 - B. Use informal writing to record information or observations.

6. Demonstrate knowledge of the writing process.

- A. Compose simple sentences.

7. Demonstrate emerging knowledge of punctuation, spelling and capitalization.

- A. Use a period after sentences, numerals, and initials.
- B. Capitalize the first letter of proper names, the pronoun "I", and first words of sentences.
- C. Use question marks and exclamation marks.
- D. Use correct spelling for grade-appropriate high-frequency sight words.
- E. Spell three and four letter words correctly.
- F. Spell grade-appropriate words correctly in final draft.

8. Locate and use information in reference materials.

- A. Use grade level appropriate reference materials to obtain information.
- B. Alphabetize by first letter.

9. Improve handwriting.

- A. Improve formation of upper and lower case letters and numbers.
- B. Space words and sentences appropriately.

10. Communicate effectively through listening and speaking.

- A. Participate in classroom discussions.
- B. Follow two and three step oral directions.
- C. Communicate needs, feelings, and ideas to peers and adults using complete sentences.
- D. Recite and respond to stories, poems, rhymes, and songs with expression.
- E. Use appropriate voice level for various situations.
- F. Inquire and respond to questions.

11. The student will become familiar with the structure of printed material.

- A. Follow print from left to right and top to bottom.
- B. Turn pages sequentially from front to back.
- C. Identify the cover and title page of a book.
- D. Recognize common signs and logos.

LANGUAGE ARTS OUTCOMES

SECOND GRADE

1. Reading and Literature

- a. Read, understand and evaluate grade-appropriate English language text.

2. Writing

- a. Write and compose clearly and coherently to effectively communicate for a variety of audiences and purposes.

3. Speaking, Listening and Viewing

- a. Speak fluently for a variety of purposes and audiences.
- b. Actively listen to, view, and evaluate oral communication and media.

4. Word Recognition, Analysis and Fluency

- a. Understand and apply knowledge of the sounds of the English language (phonemic awareness), the sound-symbol relationship (phonics), and word recognition strategies to read grade-level materials with accuracy and fluency.

5. Vocabulary Expansion

- a. Use a variety of strategies to expand reading, listening, and speaking vocabulary.

6. Comprehension

- a. Actively engage and discuss the reading process and utilize a variety of comprehension strategies to evaluate the meaning of texts.

7. Literature

- a. Understand, respond to, and appreciate a wide variety of fiction, poetic and non-fiction texts.

8. Types of Writing

- a. Write in a variety of modes to express meaning, including; narrative, informative, functional, and persuasive.
- b. Interpret informal writing skills to record information or observations.

9. Elements of Composition

- a. Demonstrate emerging knowledge in the writing process with attention to organization, focus, and quality of ideas.

10. Spelling, Grammar and Usage

- a. Apply standard English conventions when writing to:
 - i. Demonstrate and correctly use nouns, verbs and pronouns.
 - ii. Develop and use descriptive words such as adjectives and adverbs.
 - iii. Compose sentences with subject-verb agreement and punctuation.
 - iv. Apply phonics and spelling rules to correctly spell words correctly.
 - v. Produce correct spelling for high-frequency sight words, regular plurals, and simple compound words.

11. Research

- a. Utilize grade-level appropriate reference materials to obtain information.
- b. Alphabetize lists by first and second letter.
- c. Demonstrate effective use of glossaries, dictionaries and thesauruses.

12. Handwriting and Word Processing

- a. Begin to write legibly.

13. Speaking and Listening

- a. Demonstrate understanding and communicate effectively through listening and speaking.

14. Viewing

- a. Increase understanding of the structure of printed material.

LANGUAGE ARTS OUTCOMES

THIRD GRADE

I. Reading and Literature

1. Word Recognition, Analysis and Fluency

- a. Read and understand grade-appropriate English language text including multi-syllabic words with fluency and accuracy.

2. Vocabulary Expansion

- a. Expand reading, listening and speaking vocabularies.
- b. Use and categorize antonyms, synonyms, homonyms and multiple-meaning words.
- c. Use context and word structure to determine meanings of unfamiliar words.
- d. Use dictionaries and glossaries to determine meanings of new words.

3. Comprehension:

- a. The student will demonstrate comprehension of text materials.
- b. Generate and answer questions.
- c. Retell, restate and summarize information.
- d. Identify and infer main idea.
- e. Follow three-step written directions.

4. Literature:

- a. Read, understand, respond to, analyze, interpret, evaluate and appreciate a wide variety of texts.
- b. Identify, describe and respond to literary elements of characterization, plot, setting and theme.
- c. Identify and describe patterns of sounds such as rhyme and rhythm in poetry.
- d. Compare and contrast similar works or works by the same author.
- e. Identify and determine the meanings of similes and metaphors.

II. Writing

5. Types of Writing

- a. The student will compose descriptive, narrative, informative, friendly letter, and poetic forms of writing

6. Elements of Composition

- a. Engage in the writing process with attention to organization, focus, and quality.
- b. Write an appropriately structured paragraph.
- c. Use composing processes including prewriting, drafting, revising, editing, and publishing.

7. Spelling, Grammar and Usage:

- a. Apply standard English conventions when writing.
- b. Accurately spell one and two-syllable words.
- c. Demonstrate correct use of nouns, verbs, adjectives and pronouns.
- d. Apply punctuation conventions correctly.

8. Research:

- a. Use grade-appropriate reference materials such as dictionaries, glossaries, encyclopedias, and the Internet.
- b. Accurately alphabetize words.

9. Handwriting and Word Processing:

- a. Write legibly using correct margins and spacing.
- b. Begin transition to cursive writing.
- c. Practice keyboarding skills.

III. Speaking, Listening and Viewing

10. Speaking and Listening:

- a. Demonstrate active listening and comprehension skills.
- b. Present information orally to different audiences for different purposes.

11. Media Literacy:

- a. Critically analyze information found in electronic and print media.
- b. Use a variety of sources to learn about a topic and represent ideas.

LANGUAGE ARTS OUTCOMES

FOURTH GRADE

I. Reading and Literature

1. Word Recognition, Analysis and Fluency

- a. Use phonetic and structural analysis to read with fluency and expression.
- b. Read aloud narrative and expository text.

2. Vocabulary Expansion

- a. Examine unfamiliar complex and multi-syllabic words.

3. Comprehension

- a. Read aloud grade-appropriate text.
- b. Recall and use prior learning to preview text.
- c. Analyze text.
- d. Summarize, identify main idea and relevant details, distinguish fact from opinion, determine cause and effect, draw conclusions, compare and contrast information, and follow written instructions.
- e. Monitor one's own comprehension.

4. Literature

- a. Read and respond to a variety of literary works.
- b. Analyze literary elements of characterization, plot, setting, and theme.
- c. Interpret poetry, including similes and metaphors.
- d. Compare and evaluate similar works in the same genre or theme, and works by the same author.
- e. Identify point of view.
- f. Determine author's point of view and purpose.

II. Writing

1. Types of Writing

- a. Write in a variety of styles to express meaning.

2. Elements of Composition

- a. Create multiple paragraph compositions, using topic sentences.
- b. Employ the composing process.
- c. Create informational reports.
- d. Consider audience in writing.

3. Spelling, Grammar and Usage

- a. Compose complete sentences.
- b. Correctly spell frequently used words and common homophones.
- c. Apply grammar and punctuation conventions correctly in writing.

4. Research

- a. Locate information in various reference materials.
- b. Use note taking as a tool for collecting information.
- c. Communicate research information in oral and written form.

5. Handwriting and Word Processing

- a. Write legibly in print and cursive.
- b. Apply basic keyboarding skills.

III. Speaking, Listening and Viewing

6. Speaking and Listening

- a. Participate appropriately in informal/formal discussions.
- b. Demonstrate active listening and comprehension.
- c. Design oral presentations.
- d. Perform expressive oral readings.

7. Media Literacy

- a. Identify distinctions in how information is presented in print and non-print materials.
- b. Make informed judgments about messages promoted in the media.
- c. Utilize print, pictures, audio, and video to share information.

LANGUAGE ARTS OUTCOMES

FIFTH GRADE

- 1. Decode unfamiliar words and read with fluency and expression.**
 - A. Decode unfamiliar, complex and multi-syllabic words.
 - B. Read aloud narrative and expository text with fluency, pacing, and expression.

- 2. Use a variety of strategies to expand reading, listening and speaking vocabulary.**
 - A. Acquire, understand and use new vocabulary through instruction and independent reading.
 - B. Apply knowledge of root words, derivations, antonyms, synonyms, idioms, homonyms and multiple-meaning words to determine word meanings and to understand texts.
 - C. Use reference materials, such as dictionaries, thesauruses.
 - D. Apply context clues in order to understand new words.

- 3. Understand the meaning of texts using a variety of strategies.**
 - A. Read grade-appropriate text with accuracy and comprehension.
 - B. Summarize and paraphrase key ideas from text.
 - C. Identify and make inferences of main idea and supporting details in text.
 - D. Generate graphic organizers to enhance comprehension.
 - E. Determine cause and effect, draw conclusions and distinguish fact from opinion.
 - F. Compare and contrast information on the same topic from multiple sources.
 - G. Infer author's point of view and purpose.
 - H. Apply reading strategies to aid in comprehension.
 - I. Read and follow multiple-step written directions.

- 4. Engage in the reading process and read, understand, respond to, analyze, interpret, evaluate and appreciate a wide variety of fiction, poetic and nonfiction.**
 - A. Read and analyze a variety of high quality, traditional, classical and contemporary literary works from America and other countries.
 - B. Identify and analyze characterization, plot, tone and theme.
 - C. Evaluate nonfiction texts by analyzing structure, concept development, design and style.
 - D. Distinguish among various literary genres and subgenres.
 - E. Compare and contrast third person and first person point of view.
 - F. Identify and infer the meanings of similes and metaphors.
 - G. Evaluate to literature using ideas and details from the text.
 - H. Read and analyze a variety of fiction, poetic and nonfiction texts.

- 5. Compose various pieces of writing.**
 - A. Write in a variety of modes to express meaning (descriptive, narrative, informative, formal letter, poetry, persuasive, reports).

- 6. Engage in writing process with attention to organization, focus, quality of ideas, audience, and purpose.**
 - A. Create multiple paragraph compositions that include an introduction with topic sentences, supporting and conclusion paragraphs.
 - B. Demonstrate composing processes: prewriting, drafting, revising, editing, and publishing.
 - C. Create informative reports by gathering material, formulating ideas, organizing information, and editing for logical progression.

- 7. Apply standard English conventions when writing.**
 - A. Compose complete sentences and edit for correct spelling when writing.
 - B. Spell roots, suffixes, prefixes, contractions, and syllable constructions correctly.
 - C. Apply grammar conventions correctly in writing (verb tense, prepositional phrases, adverb, plural and possessive pronouns, subject-verb agreement).
 - D. Apply punctuation conventions correctly in writing (apostrophes, capitalization, abbreviations, commas, quotation marks).

- 8. Locate and use information in reference materials.**
 - A. Locate and keep notes on information in a variety of reference materials.
 - B. Formulate research questions and collect relevant information.
 - C. Define plagiarism and avoid its use.

- 9. Write legibly and demonstrate effective keyboarding skills.**
 - A. Write legibly in cursive.
 - B. Apply keyboarding skills.

- 10. Understand and communicate effectively through listening and speaking.**
 - A. Demonstrate active listening and comprehension.
 - B. Distinguish between speaker's opinion and verifiable facts.
 - C. Summarize and organize ideas.
 - D. Perform expressive oral readings of prose, poetry or drama.

- 11. Analyze information found in electronic and print media, and use a variety of sources to learn about a topic and represent ideas.**
 - A. Identify and make judgments on how information is presented in print and non-print materials.
 - B. Evaluate accuracy and credibility of information found on Internet sites.

LANGUAGE ARTS OUTCOMES

SIXTH GRADE

- 1. Read with accuracy and fluency.**
 - A. Read unfamiliar complex and multi-syllabic words.
 - B. Read narrative and expository text with fluency and accuracy.
 - C. Apply correct word pronunciation and inflection.

- 2. Use a variety of strategies to expand reading, listening and speaking vocabularies.**
 - A. Acquire, understand and use new vocabulary.
 - B. Analyze word structure.
 - C. Determine pronunciations, meanings and alternate word choices.
 - D. Determine the meaning of unknown words.
 - E. Identify and interpret similes, metaphors, and words with multiple meanings.

- 3. Demonstrate literal, interpretive, inferential and evaluative comprehension using informational, expository or persuasive texts.**
 - A. Summarize and paraphrase text.
 - B. Generate and answer literal, inferential, interpretive and evaluative questions.
 - C. Apply monitoring strategies and self-correction methods.
 - D. Identify main idea and supporting details.
 - E. Retell significant sequences of events or ideas.
 - F. Distinguish fact from opinion.
 - G. Identify the author's purpose (stated or implied), audience and message.
 - H. Create outlines, logical notes and summaries across content areas.
 - I. Examine texts' structural features to enhance comprehension.
 - J. Utilize texts' organizational structures and generate graphic organizers.
 - K. Compare and contrast information from different sources.

- 4. Using a variety of texts, the student will actively engage in the reading process.**
 - A. Differentiate characteristics of various genres.
 - B. Investigate the relationships among elements of fiction.
 - C. Analyze characters.
 - D. Justify how figurative language and literary devices contribute to the text.
 - E. Compare and contrast literary work to historical events.
 - F. Explain how meaning is conveyed in poetry.
 - G. Critique literature using ideas and details from text.

- 5. Create informative, expressive and persuasive writing.**
 - A. Compose in a variety of formats (poems, stories, plays, essays, journals, letters, directions, editorials, business communications and reports).

- 6. Engage in a writing process focusing on organization, focus, quality of ideas and purpose.**
- A. Create multiple paragraph compositions, engaging narratives and informative reports.
 - B. Apply the writing process including: prewriting, drafting, revising, editing, and publishing.

- 7. Apply standard English conventions when writing.**
- A. Compose complete sentences.
 - B. Apply proper editing techniques.
 - C. Apply grammar and punctuation.

- 8. Locate and use information in reference materials.**
- A. Gather and synthesize information from a variety of sources.
 - B. Clarify an understanding of a variety of text.
 - C. Cite sources for both quoted and paraphrased information in a bibliography.
 - D. Define plagiarism and avoid its use.

- 9. Write legibly and demonstrate effective keyboarding skills.**
- A. Write legibly in cursive.
 - B. Create handwritten and word-processed documents correctly.

- 10. Demonstrate effective speaking and listening skills.**
- A. Apply appropriate rules for conversation during discussions.
 - B. Show evidence of listening rules and expectations.
 - C. Actively listen and comprehend messages.
 - D. Apply self-evaluation skills when making oral presentations.
 - E. Distinguish between a speaker's opinion and verifiable facts.
 - F. Perform expressive oral readings.

- 11. Analyze information found in electronic and print media.**
- A. Identify distinctions between print and non-print materials.
 - B. Evaluate accuracy and credibility of Internet resources.
 - C. Generate informed evaluations about various media outlets.

LANGUAGE ARTS OUTCOMES

SEVENTH GRADE

1. Read with accuracy and fluency.

- A. Read unfamiliar complex and multi-syllabic words
- B. Read narrative and expository text.

2. Use a variety of strategies to expand reading, listening and speaking vocabularies.

- A. Acquire, analyze, and recognize new vocabulary.
- B. Recognize the influences of other languages on English (Latin and Greek).
- C. Identify and explain analogies, similes and metaphors.

3. Understand the meaning of texts, using a variety of strategies, and demonstrate literal, interpretive, inferential and evaluative comprehension.

- A. Comprehend, interpret, summarize, make inferences, draw conclusions and evaluate text by asking and answering questions.
- B. Assess and use prior learning.

4. Engage in the reading process and read, understand, respond to, analyze, interpret, evaluate and appreciate a wide variety of fiction, poetic and nonfiction texts.

- A. Select a variety of high-quality, traditional, classical, and contemporary literary works.
- B. Identify and analyze the effect of character traits on plot and resolution of conflict.
- C. Analyze contributions of figurative language and literary devices in the text.

5. Create informative, expressive and persuasive writing.

- 1. Write frequently in a variety of forms including, but not limited to, poetry, stories, essays, editorials, letters, directions and research reports.

6. Engage in writing process, with attention to context, organization, focus, quality of ideas and a purpose.

- A. Create multiple paragraph compositions that state, maintain and use details in a logical order to support a main idea.
- B. Create narratives that develop settings, people/characters, dialogue, and conflicts using descriptive, concrete language to engage audiences.
- C. Create informative reports using the writing process.

7. Apply standard English conventions when writing.

- A. Compose complete sentences.
- B. Apply grammar conventions to edit writing for spelling and clarity.

8. Locate and use information in reference materials.

- A. Formulate questions. Collect and assess relevant information to address questions.
- B. Cite sources for quoted and paraphrased information. Understand consequences of plagiarism.

9. Write legibly and demonstrate effective keyboarding skills.

- A. Write legibly using cursive
- B. Format word-processed documents in an organized, readable format.

10. Demonstrate understanding and communicate effectively through listening and speaking.

- A. Apply assessment criteria to self-evaluate oral presentations.
- B. Orally communicate information, opinions, and ideas effectively to different audiences for a variety of purposes.
- C. Adjust delivery and language in oral presentations for the intended audience and purpose.
- D. Perform expressive oral readings of prose, poetry or drama.

11. Analyze information found in electronic and print media, and use a variety of these sources to learn about a topic and represent ideas.

- A. Evaluate the accuracy and credibility of information found on Internet sites.
- B. Critically analyze messages and points of view employed by different media, including advertising, news programs, web sites, and documentaries.

LANGUAGE ARTS OUTCOMES

EIGHTH GRADE

- 1. Read with accuracy and fluency.**
 - A. Decode unfamiliar words.
 - B. Articulate accurate pronunciation and inflection.

- 2. Use a variety of strategies to expand reading, listening and speaking vocabularies.**
 - A. Acquire, understand and use new vocabulary.
 - B. Apply knowledge of Greek and Latin roots to content area.
 - C. Determine word meanings by using decoding strategies.
 - D. Identify and explain analogies, similes and metaphors.

- 3. Understand the meaning of texts using a variety of strategies and will demonstrate literal, interpretive, inferential and evaluative comprehension.**
 - A. Summarize and paraphrase main ideas from a variety of sources.
 - B. Interpret and evaluate information from a variety of sources.
 - C. Compare and contrast information from a variety of sources.
 - D. Trace the development of an author's perspective.
 - E. Demonstrate appropriate research practices.
 - F. Use structural organizers to aid comprehension.

- 4. Engage in the reading process and read, understand, respond to, analyze, interpret, evaluate and appreciate a wide variety of fiction, poetic and nonfiction texts.**
 - A. Read quality multicultural literature.
 - B. Analyze and evaluate relationships and themes.
 - C. Analyze and evaluate how literary devices impact different types of literature.
 - D. Relate literary work to historical events.
 - E. Provide specific evidence to support reactions and literary connections.

- 5. Create informative, expressive and persuasive writing.**
 - A. Utilize various forms of writing.
 - B. Plan, draft, edit and proofread a finished paper.

- 6. Engage in a writing process with attention to context, organization, focus, quality of ideas and a purpose.**
 - A. Produce a multiple paragraph composition.
 - B. Create narratives using descriptive, concrete language to engage audiences.
 - C. Compose informative reports using research skills.
 - D. Formulate a position or opinion providing arguments and evidence.

- 7. Apply standard English conventions when writing.**
 - A. Utilize the writing process to compose original work.
 - B. Apply grammar and punctuation conventions.

- 8. Locate and use information in reference materials.**
 - A. Collect, organize and synthesize information from a variety of sources.
 - B. Cite sources for both quoted and paraphrased information in a bibliography.

- 9. Write legibly and demonstrate effective keyboarding skills.**
 - A. Write legibly using cursive.
 - B. Format word-processed texts to present information.

- 10. Demonstrate understanding and communicate effectively through listening and speaking.**
 - A. Participate in and follow rules for conversation and formal discussions.
 - B. Apply self-assessment criteria to prepare and give oral presentations.
 - C. Distinguish between speaker's opinion and verifiable facts.

- 11. Critically analyze information found in electronic and print media, and will use a variety of these sources to learn about a topic and represent ideas.**
 - A. Evaluate the accuracy and credibility of information found on Internet sites.
 - B. Critically analyze the messages and points of view employed in different media.