


Tech Support

If a student has a problem with a school-issued Chromebook, he or she should go to the Tech Office.

The Tech Office will assist with hardware needs of the school-issued Chromebooks and software issues related to the educational needs of students.

For home networking and internet related issues, families should contact their home internet service provider.

Tech Support

Contact: Darlene Casey

casey@saintmpl.org

952-447-2124

Hours on school days: 7AM – 3PM





The Power of Technology

To expand and facilitate teaching and learning, St. Michael Catholic School (SMCS) supports the use of school provided technology assets and services. This includes, but is not limited to, Chromebooks and other electronic devices and programs.

SMCS technology goals are to provide 21st Century learning through:

- stimulating creativity and innovation
- encouraging communication and collaboration
- promoting research and information fluency
- supporting critical thinking, problem solving and decision-making
- teaching digital citizenship

Students are reminded that technology can be a powerful tool. While it can open a window to the world and act as a catalyst for human creativity, communication and 21st century skills, it can be a distraction if not used appropriately. Parents and students should discuss guidelines for computer and internet use at home. Students should always do their best to use technology tools responsibly.





Student Technology Guidelines



2016 - 2017



Reminders

Students must follow the Chromebook Policy Handbook.

Chromebooks are the property of SMCS. School officials may search your Chromebook at any time.

Do not reveal identifying information about yourself or others through email or internet websites. Check with your parent or teacher if this information is being requested by someone.

Keep your passwords private. Sharing a password makes you liable for any problems that may arise.

Students must bring their fully charged Chromebook to school daily.

Students are not allowed to copy work or plagiarize documents. Internet research and information obtained via the network or Internet should be properly documented and cited.

Students are responsible for their assigned Chromebook at all times.

Failure to follow the Chromebook Policy Handbook will result in, but is not limited to, the following consequences:

Minor Offenses

- Taking screenshots not related to academics
- Downloading pictures or music not related to academics
- Random web surfing
- Changing the desktop image or folders
- Failing to charge the Chromebook battery overnight
- Playing games
- Leaving Chromebook unattended
- Using the Chromebook without teacher permission
- Failure to wear Chromebook case strap diagonally across body

Minor Consequences

- Student will lose his or her Chromebook for the duration of the day.
- Teachers will document the offense.

***Three Minor offenses will equal one Major offense

Major Offenses

- Intentionally attempting to access blocked sites
- Installing software without permission
- Using the Chromebook to intentionally access inappropriate sites or to send content that is defamatory, obscene, pornographic, harassing, threatening or illegal
- Erasing internet history
- Abusing the student issued Chromebook or the Chromebook of others in any way such as; pounding on the track pad, slamming the cover on hands, lifting or carrying the Chromebook by the screen
- Making audio or video recordings of another person without consent
- Attempting to make repairs to the Chromebook by opening it or removing parts

Major Consequences

- Student will lose his or her Chromebook overnight on the first offense.
- Student will lose his or her Chromebook for three consecutive days on the second offense.
- Student will lose his or her Chromebook for five consecutive days on the third offense.
- A parent meeting will be set up with administration.