

## ***Distance Learning Plans for Fifth Grade***

***Ms. Kaczmarek***

***The virtual meeting platform I will use: GoogleMeet***

***Instructional meeting set up:***

*Join a meeting code: kac25*

***Assignment delivery method: GoogleClassroom***

***Students will access and turn in assignments via: GoogleClassroom***

***Our virtual learning resources*** (and instructions for accessing):

- *Email sent to students with all their codes and log-in information. Parents received this on Meet the Teacher Night. (students also have a copy in their planner)*

***Daily schedule for individual children distance learning with in-person class:***

- *Schedule sent to students the night before listing times and classes throughout the day. Students will follow the same schedule as if they were in class, if something changes, it will be noted on the schedule sent to students.*

***This is our schedule for instruction in the event of full class (or school) distance learning:***

- *8:00 am ~ Language Arts (English, Reading, Spelling/Vocabulary)*
- *9:15 am ~ Math*
- *10:15 am ~ Religion*
- *10:45 - 11:45 ~ Break/Lunch*
- *11:45 am ~ Social Studies*
- *12:25 pm ~ Science*
  - *(work time incorporated within each class period)*

***Troubleshooting instructions:***

- *Send an email if problems arise on connectivity or issues regarding assignments*

***Expectations for positive productive participation in distance learning:***

### **Join:**

Using the link provided to you, please join the meeting on time. When you enter the meeting make sure you are in a quiet place without distractions (tv, pets, etc.)

### **Mute:**

As soon as you enter the meeting, please mute your microphone. If you are called to answer a question, you may unmute yourself and then hit the mute button again when you are finished.

### **Come prepared:**

Come to the meeting prepared with questions you have about that day's assignments or technology. You may also want to have a pencil/paper hand to take notes!

### **Question?**

If you have a question/comment during the meeting, please type your name in the "chat" and wait for me to call on you. When I call on you, you can unmute yourself and state your question/comment.

<b>Do:</b>	<b>Don't:</b>
<ul style="list-style-type: none"><li>• Join on time</li><li>• Mute yourself immediately</li><li>• Keep your video on</li><li>• Keep the "chat" open on the sidebar</li><li>• Pay attention</li><li>• Dress appropriately</li><li>• Refrain from chewing gum or eating food during meetings</li><li>• Hang up at the end of the Meet</li></ul>	<ul style="list-style-type: none"><li>• Have distractions nearby</li><li>• Enter the chat disrespectfully</li><li>• Leave the chat unannounced</li><li>• Share your screen unless told to do so by your teacher</li><li>• Unmute yourself unless you are told</li></ul>

### **Distance Learning at St. Michael Catholic School ~ Fifth Grade**

Our academic plan is, and will continue to be, focused on in-person learning at St. Michael Catholic. However, distance learning will be provided when families must quarantine, or when families choose distance over in-person learning because of COVID-19 concerns. If a classroom reaches 50% distance learners, the entire class will move to distance learning.

Distance learning is not meant to be used on and off sporadically, but when needed for extended periods due to quarantining. If a child will miss only a few days due to illness, appointments or travel, distance learning will not be utilized, and the child should get caught up on school work upon return.

Sick children will not be expected to participate in distance learning. They should rest and recover, then get missed assignments upon return to school.

#### **To set up distance learning:**

Contact homeroom teacher(s) via email at least 24 hours before the start of distance learning (not over the weekend).

The teacher will help you arrange for picking up materials to be used at home, provide instructions for joining the class virtually through Zoom or GoogleMeet, and for accessing assignments and turning in completed work. Instructions for utilizing virtual resources will also be provided.

Students are expected to join the class virtually during classroom instruction, and may be dismissed for individual work time.

If the entire class is distance learning due to a quarantine situation, the teacher will share a distance learning schedule, links for joining direct instruction, virtual resources that will be used, and expectations for positive, productive participation.